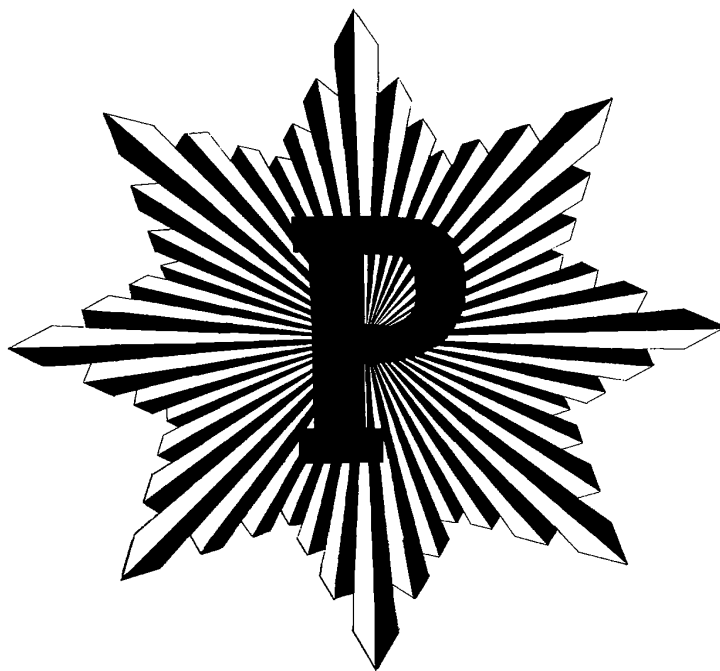


**Princeton Community  
High School  
Marching Tiger Band Handbook**

**2018**



# 2018 Princeton Bands

*Once a Princeton Tiger, Always a Princeton Tiger*

## WELCOME

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On behalf of the entire Staff, we would like to welcome you to the Princeton Community High School Marching Tiger Band! The Marching Tigers have a long history of Excellence, Pride, and Tradition, and we are so excited to have you become part of this great culture!

Each year, we look forward to adding another great season to our history. With hard work, dedication, and the help of a caring and committed staff, each student will have the opportunity to not only excel as musicians, but become well-rounded individuals. This experience will be unlike anything you will ever encounter in your entire life! Each of us will create wonderful memories, relationships, and build lifelong friendships! By the end of the season, it is our hope that each member will have cherished every moment spent with their “band family”.

We are so very excited to be a part of your child’s learning and development in reaching new levels of communication and creativity. Together, with your support and involvement, your student will have the most positive experience during this time of personal growth and encouragement.

We are so glad you are a part of the program this season!  
Remember: “ONCE A PRINCETON TIGER, ALWAYS A PRINCETON TIGER”

Musically Yours,

Scott Salmond, Director of Bands

# 2018 Princeton Community Bands

## A note from the Band Boosters

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Welcome to another great season for the Marching Tiger Band!

Students, I want to thank you for committing yourself to the marching band. The experiences and lessons gained from this experience are too numerous to list here. The ability to read and perform music, march in time, spinning a flag together, and keeping a formation are each a hard thing to achieve, but doing that all at the same time is truly impressive.

Parents, thank you for supporting our band and your student. There is information in this handbook on how to help your student succeed as well as what is expected during the season. We also have volunteer opportunities listed at the bottom of the student information form. If there is anything you can do to help in any of those activities, please let us know. Your support helps keep music education alive in our schools and helps keep our band marching.

If you have any questions, please email me at [matt@princetonbands.com](mailto:matt@princetonbands.com). I welcome your input.

Sincerely,  
Matt Wallace, Band Booster President

## How to stay informed and be involved

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### Website, Facebook, Remind

The best place for information on band activities are handouts Mr. Salmond passes out to students, the band website and the Princeton Community Bands Facebook Page. We work very hard to have the latest information on each platform in a timely manner.

**[princetonbands.com](http://princetonbands.com)**  
**[facebook.com/princetonbands](https://facebook.com/princetonbands)**

### Remind

For information and immediate updates/changes, please enroll your mobile phone to be sent text messages about important information.

**Send a text to: 81010**

**Reply: @bd13f**

## Band Boosters and Meetings

The objective of the band boosters is to promote activities of interest to the band students to co-operate with the Band Director and / or of the Instrumental Music Department within North Gibson Schools. The booster organization shall maintain the highest possible degree of efficiency and strive to build and maintain an organization of persons that will help promote the general activities of the Instrumental Music Department throughout North Gibson Schools.

All students and parents in band are considered a member of the band boosters.

***Boosters meetings are held the second Tuesday of each month at 6:30 p.m. in or around the band room.***

## Questions? Contact a board member

The 2018 - 2019 Princeton Band Boosters Board:

President.....Matt Wallace

Vice-President .....Michelle Mace

Treasurer.....Janelle Zeisler

Ways & Means.....Drew and Beth Robbins

Secretary.....Michelle Phillips

Publicity .....Rachel Jones

General inquires can be e-mailed to [princetonbands@gmail.com](mailto:princetonbands@gmail.com)

Our mailing address is:

Princeton Band Boosters

1101 N Main

Princeton, IN 47670

## Fee Schedule

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To participate in the Marching Band program for the 2018 season, we require a fee of \$225 per student. A non-refundable \$50 deposit is required by the last day of school (***Friday May 25, 2018***). The remaining balance must be paid in full by the Thursday before band camp (***Thursday July 12, 2018***). There is not a discount for multiple family members in the band. So, if you have 2 students in the band, the fee will be \$225 per student (\$450 total).

**Colorguard Members – An additional \$60 fee is also required to offset the cost of new uniforms, shoes and makeup. All uniform fees and band fees must be paid by Thursday July 12, 2018.**

**Fees from previous years MUST be paid in full by the last day of school in May 2018 in order to register for the 2018 season.**

It takes a tremendous amount of energy and money to produce a competitive marching band. The budget for the 2018-19 year is over \$40,000, of which about one third are the fees being paid. The rest is raised through fundraisers. The fees go towards staff, entrance fees, travel costs, bus driver cost, uniforms, insurance, etc. We

have absolutely no room for unpaid fees. To meet our budget, it is important that all fees are paid and students actively participate in fund raising activities.

**All Fees must be paid in FULL by Thursday July 12, 2018 or the student will NOT be allowed to participate in the 2018 season.**

## Financial Assistance

Any band family in need of an amended payment schedule or payment assistance should contact the Band Director to arrange a confidential meeting to discuss available options. The parent or guardian must arrange this meeting. Student attendance at this meeting is not required.

## Payments

The Band Boosters will accept cash, personal checks, and credit cards. Acceptable credits include Visa, MasterCard, American Express, and Discover. When paying by check, please make checks payable to: **Princeton Band Boosters** (Please be sure the student's name and the purpose of the payment are clearly printed on the check) **There will be a \$30 charge for any returned checks.**

Payments for fees and shirt orders may also be made via PayPal.

PayPal Credit accounts are also available for interested families. Terms as low as 0% for 6 months are available for qualifying applicants. Please see the Band Booster President for more information.

**Any payments received for additional show shirts with any outstanding balance on fees will be directed toward the student's remaining balance. The shirt order will also be cancelled.**

# Marching Band Guidelines

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## Membership Requirements

Membership requires that students:

- Attend all rehearsals and performances
- Pay a band fee
- Assist in fund raising activities
- Comply with all the rules and regulations of the band program

## Performance Opportunities

The Princeton Community High School Marching Band performs at all home football games, weekend contests, parades, and other performance opportunities throughout the community.

## Rehearsal Schedule

The Marching Band follows a regular rehearsal schedule, and any changes are announced in advance. This allows students to plan other activities and obligations around the schedule.

Rehearsals are never canceled due to inclement weather. We do not usually rehearse outdoors in the rain unless it is very light or intermittent. In the event of steady rain, we rehearse indoors.

## Attendance

A student must be present to improve his/her performance and to assist in the improvement of those who perform nearby. We all depend on each other “to carry our fair share of the load” in achieving success. For this reason, absences from band rehearsals or performances are unexcused unless due to (a) personal illness, (b) death in the family, (c) an emergency, or (d) special permission of the director, or , obtained in advance by the parent or guardian. Students must exhibit consistent responsibility in these areas. If a student is absent for any reason, an ‘Absence Request Form’ must be completed. Excessive absences or late to rehearsals for any reason may result in being removed from a performance or the group as a whole.

## Punctuality

Plan to arrive well in advance of the beginning of rehearsal. Punctuality is essential to our success, as we have limited time to rehearse and must make efficient use of the rehearsal time that we do have. Detailed information sheets that show reporting, departing, and estimated arrival times are distributed prior to each trip. All members are expected to be in the band room (or other designated area) and with equipment ready at the time designated by the director. Arrive early – leaving enough time to get all equipment prepared and to be dressed in uniform and ready to warm-up or load when so instructed.

## Rehearsal Essentials

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The items below are needed for each rehearsal as well as band camp. Each member is responsible for supplying these items for themselves:

Socks	Allergy Medication
Athletic/tennis shoes	Bug Spray
Shorts & T-shirts	Instrument / practice flag
Sunscreen	Music Binder
Visor or hat	Chard Card
Jacket	
Sports bra	
Thermos or water bottle	

## General Behavior Guidelines

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## **Attitude of Band Members**

A positive attitude is vital to the marching band. Regardless of individual skills and abilities, if a student's attitude is not positive or he/she is not working to make the group successful, that student should not be a part of this band program. Students who do not project an attitude that is positive and cooperative will be given the opportunity to change their personal perspective or else not participate in the organization.

Those who take pride in themselves will generally project a positive attitude. Such an attitude is characterized by a generally cheerful outlook toward rehearsals and performances, cooperation in the preparation and maintenance of equipment and facilities, and an eagerness to do what is necessary to be successful. In short, the ideal band member is someone who is always willing to give their best for the good of the organization. Remember, you are representing your school and community. Be kind and courteous in dealing with others. THIS INCLUDES SOCIAL MEDIA SITES! If you are found to be rude, inappropriate, and/or disrespectful towards others on any social media sites, there will be consequences set by the director which could result in dismissal from the program. Treat chaperones, bus drivers, and band staff with respect and gratitude. Be sure to thank them for the efforts they make on your behalf.

## **Controlled Substances/Prescriptions Drugs**

No alcoholic beverages, non-prescription drugs, or any controlled substances (including tobacco) are to be taken, bought, or consumed while at a marching band function. Any member who is caught possessing, buying, or using such substances during any function or rehearsal is subject to immediate removal from the organization, referral to school authorities, and if applicable, the appropriate law enforcement agency. Any prescription drugs will be kept and administered by a chaperone and should be listed on the student's medical form.

## **Following Instructions**

All members are expected to follow all of the instruction of any teacher, staff member, chaperone, or bus driver without question unless said instruction is a violation of civil law or moral standards. If you don't understand an instruction, ask.

## **Unacceptable Behavior**

Profanity is unacceptable throughout the organization. Make sure that your language is never offensive. Rude and obnoxious acts will not be tolerated, nor will any horseplay. Destructive activities will not be tolerated, whether it be something as seemingly innocent as playing on a wall, locker, or door with drumsticks, or bumping things with horns or equipment, or something more overt as deliberately damaging equipment, throwing objects, writing on walls, or leaving trash around. It is the responsibility of everyone to see that these types of things do not occur. If you see it, stop it or notify the director, staff member, or chaperone immediately.

## **Equipment / Uniforms**

Members will not play on or play with the equipment of others – including school owned equipment. This practice can lead to potential damage and a general lack of respect for the property of others.

Members should also not remove, play with, or hide, or take all or part of the uniform of others. The uniform is obviously an essential part of the performance. If a student has a problem with his/her uniform, he/she should ask a cabinet mom for assistance, rather than taking someone else's. Also, students should take care of their own uniforms.

### **Putting Away Equipment**

Following any Marching Band activity, it is the student's responsibility to insure that all equipment is put away correctly. All members must do their part and help each section when necessary. Non-Marching Band personnel should wait outside the band room to help limit confusion and to expedite dismissal. After any performance, put away all equipment properly.

### **Riding Home with Parents/Guardians**

All students must travel to off-campus activities on the bus, unless exceptional circumstances merit them riding to an event with their parents/guardians. In that case, the parent/guardian must give a signed note expressing their wishes to the director by the conclusion of the event. This allows the director to remove their name from the bus roster and serves as a protection for both the students and the organization.

### **Displays of Affection**

Marching Band members are expected to use good judgment and show respect for others in displaying affection. Trips and activities are not appropriate opportunities for impassioned embraces or more ardent demonstrations of feeling. Students are to keep their emotions in check and to maintain decency at all times.

### **Emergencies**

Any time there is a critical incident involving our organization, our organization and other organizations, our organization and "civilians", or any incident involving police or other authorities, the director must be notified immediately. Should there be a medical emergency, first aid kits will be on each bus. Simply ask chaperones for help. Any injury that occurs during a Marching Band function must be reported to the director immediately.

### **Staying in Groups**

At any contest, festival, trip, or other function, members should move from place to place in a group. Students are not to go off on their own. To leave the site, they must have permission from the director and a signed note from their parent/guardian.

## **Performances**

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### **Arrival for a Performance**

Whenever we travel (no matter where), ALL members are to be at the right place, at the right time, and with



the right equipment. Once you're in the band room, keep the noise to an absolute minimum.

## **Overall Behavior**

Any time we are in public, all of our activities are considered to be a performance (whether we are getting off the bus, changing into uniform, marching to the stadium or on break). This is because we are representing our band, our school, and our community. This requires that students act respectfully and mature at all times.

## **Inspection List for Performances**

- Hair must not touch the uniform collar. Male and female must put your hair up if it does touch the collar and cover with a hair net. .
- NO make up or nail polish.
- NO jewelry. All piercing's must be removed. That includes ears, nose, tongue, mouth, eyebrows, or any other visible piercing.
- You must wear LONG black socks when you wear your uniform. These are your responsibility.
- You need to have a black t-shirt that will not show under the jacket.
- You may also wear a "under armor" shirt. These can be purchased at many places and help keep you cool when it is hot. These are your responsibility.
- You need tight fitting black shorts to wear under your band uniform.
- We should not be able to tell if you have shorts on when you have on your uniform pants. These are your responsibility.
- It is your responsibility to hang up your uniform PROPERLY before returning it to the cabinet moms. Pants should be hung seam to seam.
- NO eating while you are in uniform. You may only drink water while in uniform.

## **Football Game Guidelines**

Only Marching Band members, staff, and chaperones are allowed in the band section of the stadium, and they are to remain seated in their own sections. The band plays only as a group – with the exception of some percussion features – cheers that have been specifically approved by the director. This means that individual, indiscriminate playing is not allowed.

## **Traveling Rules**

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Students, staff, approved chaperones, student equipment helpers are the only individuals allowed to travel on the bus.

Leave non-essential valuables at home since it is your responsibility to watch any belongings you do bring.

No unnecessary moving around on the bus. Students are to remain in their seats while the bus is moving and should not kneel or stand in the seats or face backwards.

Personal radios and mp3 players are allowed on the bus, but they must be used with headphones and be kept at a low volume. Music should never be loud enough to be heard by others on the bus.

No loud talking or profanity, no loud music, no horseplay, and no playing on instruments on the bus (which includes drumming on the seats). Also, no yelling from the bus is allowed, and nothing should ever be held or thrown outside of the bus windows.

Switching buses is NOT allowed without the permission of the director.

Rules given by the bus driver on food and drinks, opening the windows, and any other instructions must be followed and respected. Simply do as the bus driver asks when on the bus.

Before leaving the bus at the end of a trip, be sure to remove all of your belongings and assisting in cleaning up any trash left behind (regardless of who's it is).

## Violation of Rules

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Violation of any rules will result in disciplinary action, and based on its severity, a violation may include complete removal from the organization.

## Uniform Information

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Any time students are in uniform, they represent the organization, our school, and our community. It is therefore important that they respect and care for the uniform and that the uniform is worn properly at all times.

When worn in public, the uniform is to be complete. Students will receive detailed guidelines regarding the proper manner to wear the uniform and are expected to conform to these guidelines. In addition, jewelry, nail polish, piercings, hats, and student-selected accessories are not permitted.

Colorguard members will be provided with the appropriate necessities as part of their 'Uniform Fee' (p. 4). Make-up and hair styles will be determined by the guard staff and director. Hair styles, as well as color, must be appropriate for the show production and themes i.e. no neon hair dye's, etc.

Uniforms will be placed on a hanger properly and shoes should be placed in a separate assigned bag. Any lost, damaged, or destroyed articles of the uniform must be paid for by the student.

**There is to be no eating or drinking (except water) while in uniform. This will be strictly enforced.**

## Staff and Chaperones

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Every person on the PCHS Marching Band staff has been carefully selected per the skills and qualities that he/she possesses and should be considered as an extension of the director. Consequently, the staff should be treated with the highest level of courtesy and respect. Chaperones are also an extension of the authority of the director. Their dedication and hard work allow us to travel and perform in the way we do, all members of the Marching Band program must treat them with respect by being polite, cooperative, and grateful. If a person disagrees with the request or instruction of a chaperone, he/she should not argue, but follow the request or instruction and then inform the director as soon as possible. This policy will be strictly enforced. (In the extremely unlikely event that a chaperone's instruction would cause the student to violate civil law or moral standards, he/she should ask to be taken by that chaperone to the director immediately). If a chaperone has to report a student for being uncooperative or for any other reason, that student is subject to removal from the group.

## Parental/Guardian Involvement

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Parent/Guardian involvement is a vital part of the PCHS Marching Band program. Without the assistance and cooperation of parents/guardians, the success of the programs would be severely limited. There are many ways for parents/guardians to be supportive of their students and to assist the programs. Some of the most important ways are to:

- Assist your student to be prepared and punctual for every rehearsal and performance.
- Notify the director in advance if your student must be late or absent from any rehearsals or performances.
- Arrive promptly to pick your student up at the end of rehearsal and/or performances.
- Encourage your student to practice at home.
- Arrange for private lessons for your student if at all possible.
- Show interest and support in your student's involvement by enthusiastically attending every performance possible.
- Make sure to pay fees on time or set up a payment schedule privately with the band director.
- Establish private communication with the band director or booster board member about any special requests your student may have or any concerns that you may have.